

Volunteer Treasurer Position – Friends of the Dales

Commitment: Volunteer, 3-year term (renewable for an additional 3 years)

Friends of the Dales is a registered charity¹ based in Gargrave dedicated to protecting and enhancing the Yorkshire Dales, ensuring its landscapes and communities thrive. As a campaigning organisation, we focus on environmental and social issues affecting the region's biodiversity and well-being.

We are seeking a **Treasurer** to join our Board of Trustees and play a crucial role in ensuring strong financial management and governance within our organisation.

About the Role

The Treasurer is a key member of our team, working closely with the Chair and Executive Director to oversee financial management, compliance, and governance. The role is instrumental in maintaining our financial health and supporting the strategic direction of the charity.

Key Responsibilities

Financial Management:

- Advise the Board on financial matters, income generation, and expenditure.
- Produce periodic financial reports (income and expenditure statements) for Trustees.
- Manage cash flow and oversee financial controls.
- Assist in the preparation of the Annual Report and Accounts (statutory accounts are prepared externally).
- Ensure the organisation's deposit accounts align with ethical standards.

Corporate Governance:

- Ensure compliance with Charity Commission and company law requirements.
- Chair the Finance & Governance Committee.
- Maintain the organisation's Risk Register.
- Advise on Board composition, Trustee development, and corporate strategy.

¹ Registered Charity No 515384 and Company Limited by Guarantee No 1822908

Internal Management:

- Line manage the Executive Director.
- Oversee HR matters (with external professional support).
- Provide advice on insurance matters.

About You

We welcome candidates from all backgrounds and encourage applications from individuals in underrepresented groups. The role may particularly suit someone looking to gain experience in the charitable sector.

Skills & Experience:

- Basic numeracy and spreadsheet skills (formal accountancy qualification not required).
- Experience in financial management, corporate governance, or general management (charitable or commercial sector).
- Knowledge of charity reporting requirements is beneficial but not essential.
- Interest in landscape conservation, biodiversity, or environmental protection is advantageous.
- Willingness to contribute to our ongoing Business Model Review.

Commitment & Meetings

- The Board and Finance & Governance Committee both meet quarterly in Gargrave (weekday, office hours, subject to review).
- Additional meetings with staff and Trustees as needed.
- Regular use of video conferencing for remote participation.

Flexible Opportunity

We are open to **splitting this role** between financial and governance responsibilities to better match applicants' skills.

Interested? For more details, contact **Ann Shadrake, Executive Director** at:

 Ann.shadrake@friendsofthedales.org.uk

 **01756 749400**

Join us in making a real impact in the Yorkshire Dales!